

POWERS CATHOLIC HIGH SCHOOL

School Re-entry Roadmap 2020



Powers Catholic High School is dedicated to excellence in education while making disciples of Jesus Christ in a safe and welcoming environment.

With the Peace and Grace of Christ...



POWERS CATHOLIC HIGH SCHOOL

1505 WEST COURT STREET - FLINT, MI 48503
(810)591-4741
www.powerscatholic.org

Dear Powers Catholic Students, Parents, Staff and Community Members,

Through much prayer and work, we have crafted guidelines for the safe reopening of our school during the 2020-2021 school year and are very excited for the students to return to our building. Powers Catholic is committed to protecting your student's physical, academic, social-emotional, and spiritual well being and we will handle all situations with the same love and compassion that you have become accustomed to over the years. We understand that Covid-19 has had a profound impact on each of our students, their families and our community at large and we have been preparing all summer to garner the resources and provide the professional development and support to make the best of this unprecedented situation.

We are asking for your understanding and support this year as we too are navigating through uncharted and challenging territory. We must follow the Governor's guidelines and those guidelines, as with much of the information since this pandemic began, are ever changing. We are diligently preparing for all situations, and will continue to research best practice, debate and pray about all of the protocols that we put in place.

Lastly, our faith teaches us a lot about our virtues and at this uncertain time, it is paramount that we practice our lessons of Patience, Gentleness, Accommodation, Mercy, Wisdom and Forgiveness with one another at this uncertain and stressful time. While Covid has changed how we live, it does not need to change our values and purpose. More than ever before, we are looking forward to welcoming our students back to in person instruction and thank you for entrusting us with your child's education.

Peace and Grace,

Sally Bartos, Principal

Rory Mattar, President



POWERS CATHOLIC HIGH SCHOOL

1505 WEST COURT STREET - FLINT, MI 48503
(810) 591-4741
www.powerscatholic.org

School Roadmap Re-Entry Powers Catholic High School Phase 3

Mission Statement:

Powers Catholic High School is dedicated to excellence in education while making disciples of Christ in a safe and welcoming environment.

Connecting With Students:

- Classes start by asking students how they are doing and pray with them. This gives them hope and an anchor.

Online Protocols:

- Will follow the daily instructional schedule. Fridays will be reserved for office hours and required Zoom meetings with counselors and other support staff.
- Will follow a normal scheduled week. Teachers will Zoom at least two days each week, but will have learning plans for each day.
- Schedule for weekly plans available by 8am on Monday.
- Attendance will taken daily and put into PlusPortals
- Teachers will set up a recurring meeting - so that the link is the same

Monday -Thursday Class Periods As Follows:

- 8:00-8:15 Prayer and Announcements
 - 8:30-9:10-A
 - 9:30-10:10 B
 - 10:30-11:10 C
 - 11:30--12:10 D
 - 12:30-1:10 E
 - 1:30-2:10 F
 - 2:30-3:10 G
- Teachers should NOT have additional Zoom meetings with students during 8am-3:30pm Monday-Thursday as this disrespects the time your colleagues have dedicated to students.
 - Students and Parents should check email each morning
 - **Posting/Planning Lessons - post at least one week at a time (Monday by 8am for that week)**
 - All student work should have a turn in deadline TBD by the teacher. Be clear on expectations and deadlines.
 - All teachers are to post lessons on the GoogleClassroom for Monday through Thursday by Monday morning at 8am.
 - Posts should include the outcomes for what students are working on and how what they are doing fits into the big picture of the current standard/unit.

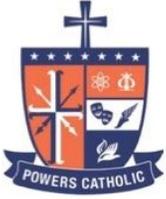
- If teachers screencast videos, they will have open office hours via Zoom at least twice weekly to answer any questions that students may have.
- Teachers will plan for approximately one hour of work (class + homework) per class, per day.
- “Everything” is NOT possible and teachers have been working diligently on focusing on the most important material for deep learning for students. Teachers have also focused on vertically aligning their curriculum so that students will best be prepared and ready to go to the next level in their learning.
- If a student fails to turn something in the day it is due, please mark it in as a “0” in Teacher Portals, This will help the Guidance Counselors understand who is participating as well as keep track of the PASS students.
- If a student is missing two assignments in a row, or has not checked in for two consecutive days, contact from the teacher will be made to the student first and if no response then the parent if the teacher does not hear from the student or parent in the respective 24 hours, let the guidance counselors know. If there is still no contact in one week’s time then Administration will call the parent.
- We have an entire team of people that are poised to help students navigate through this new platform of online learning- do not hesitate to contact the guidance counselors, Ms. C. Morrison, Dr. S. Simeon, Mr. B. Sheeran, Mr. P. Stravato or Ms. T. Morrison (especially for freshmen) if you have ANY concerns.

Grading

- The Grading Scale has been modified on the bottom end for a D- (passing grade) to be at 50%. The rest of the Powers Catholic Grading Scale remains the same as in the handbook.
- Final assessments (exam, project, paper) are expected and valued at 20% of the semester grade.

Extra Curriculars

- Extra Curriculars will be held virtually.



POWERS CATHOLIC HIGH SCHOOL

1505 WEST COURT STREET - FLINT, MI 48503
(810)591-4741
www.powerscatholic.org

School Roadmap Re-Entry Powers Catholic High School Phase 4

Mission Statement:

Powers Catholic High School is dedicated to excellence in education while making disciples of Christ in a safe and welcoming environment.

Covid Safety Training

All staff of Powers Catholic High School including our teachers, administrators, support staff, maintenance and cafeteria staff will complete a Covid Safety Training Course.

Staff and Family Responsibility:

- Parents are required to carefully monitor their student's health and screen daily for symptoms of Covid19. Staff will be required to self-monitor for temperature before coming to school as well.
- *Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:*
 - *Fever (100.4 or higher) or chills*
 - *Cough*
 - *Shortness of breath or difficulty breathing*
 - *Fatigue*
 - *Muscle or body aches*
 - *Headache*
 - *New loss of taste or smell*
 - *Sore throat*
 - *Congestion or runny nose*
 - *Nausea or vomiting*
 - *Diarrhea*
- Staff and students are not to be in school with a temp 100.4 or higher
- Staff and students must stay home when sick-especially with excessive sneezing, runny nose, and coughing. *All absences are reported to (810)591-SICK*
- With any fever that is not caused by Covid19, staff and students should be fever free for 24 hours without taking medication before returning to school
- With any virus that causes diarrhea and vomiting, staff and students should stay home from school for at least 48 hours after the last time they vomit or have diarrhea
- Staff and students who have been directly exposed to someone with Covid19 are expected to quarantine for at least two weeks and follow Genesee County Health Department Guidelines for returning to school.
- **Any student or staff member traveling** internationally or on cruise ships will be expected to self-quarantine for 14 days upon their return, regardless of exposure. If the student has been

exposed to a confirmed case of COVID-19 while traveling, students must remain home until they have a negative test result.

- When a student is required by these rules to self-quarantine, the teacher will record a brief summary of the day's lessons – a few minutes reminding the student of the assignments and providing a capsule summary of the main points that were sought to be conveyed. It will not be possible to provide a full parallel on-line education for individual students in quarantine, but we will work hard to keep them connected to their classmates and as up-to-date as possible in their classes.

Secure Building: Parents, Visitors, and Volunteers

- Essential staff and students will be the only people in the school building unless special permission is granted in advance by administration.
- Non-essential visitors, volunteers, and activities involving external groups or organizations will be very limited.
- The school building will be locked down from 8:15-3:30.
- Parents may not stop in the school building and office without an appointment. Please call or email and make an appointment for any reason. Parents coming in will:
 - Complete a simple screening questionnaire for symptoms of COVID-19
 - Wear a mask
- Sick students will be isolated from the general public as quickly and efficiently as possible. Parents will be required to make arrangements to pick up their child as quickly as possible. Parents must have additional emergency contacts available to pick up students in a timely manner.
- Any items delivered by parents will be picked up by staff at the school entrance doors.
- Tuition payments can be dropped off at the PCHS lobby dropbox.

Student Arrival Procedures and Entrances: The goal is to stagger the entrances and times so that we can keep door handles cleaned as well as make sure there are not large groups gathering.

- Students being dropped off will all need to use the Commons Entrance
- Student drivers will use the Goggins Field House entrance
- Staff will all need to enter through the front entrance
- All three entrances will have kiosk temperature scanners.
- Upon entry, all students will report to their A hour classroom.
- Commons will be only open to students until 7:45am (for early drop offs). At 7:45am and after, students must report directly to A hour class.
- There will be no sharing of lockers. The outside of lockers will be sanitized daily.

Dismissal

- Students are asked to leave by 3:15 pm, whether driving or being picked up
- If they have an after-school practice or activity, the coaches/moderators must begin by 3:30pm with a coach or moderator supervising the activity.
- Athletics and Moderators will certify that coaches/moderators only begin practices/ activities by 3:30pm or AFTER 5:30pm (Students with practices beginning AFTER 5:30pm MUST go home and return for practice).
- In the case of a student that needs to remain after 3:15pm, the parent must call the school and make arrangements and get instructions.

Personal Protective Equipment and Guides

- Facial coverings may be homemade or disposable level-one (basic) grade surgical masks.

- Facial coverings must **always** be worn by staff and students except for meals unless they are medically unable to tolerate one. Documentation from a physician will be required and students will be placed on a 504 plan.
- Signs will be posted to promote everyday protective measures. Teachers will regularly remind students of hygiene and safety procedures.
- Areas in the school will be marked with reminders, arrows, and floor circles to assist students in keeping proper distance from one another.
 - Taped arrows on floors in the hallways, Stay to the RIGHT
 - West-end staircases will be DOWN only, East-end will be UP only

Lunch

- Students will order a boxed lunch from a daily menu by 9am each day.
- Boxed Lunches will be delivered to student's G hour classrooms.
- Students will no longer be able to have access to the refrigerator in the kitchen.
- Students will no longer be able to use microwaves in cafeteria
- Vending Machines will no longer be available for use. Water and drinks will be included as a selection choice when ordering the student's box lunch order.

Modified Classroom Layout

- Seating/ desks will be distanced as feasible to accommodate the number of students in that class.
- In classrooms, all desks will face the same direction.
- Larger areas such as the auditorium, Commons, and Gym will be used in the event more spacing is necessary for single classroom use.
- Students will have assigned seating in every classroom.

Classroom Protocols

Hand Hygiene and Respiratory Training and Etiquette

- Staff will teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used for staff and students who can safely use hand sanitizer. Students will be given regular opportunities to handwash throughout the day.
- Staff will teach students to cover coughs and sneezes appropriately. Students will wash hands with soap and water for at least 20 seconds or hand sanitizer.
- Staff will spend time to educate the students on the new expectations such as distancing, etc...
- Desks will be cleaned at each class exchange with CDC approved cleaners.
- Hand Sanitizing stations will be available in several locations on every floor

Mass

- To limit the number of attendees and allow for appropriate social distancing, Mass will be held during Theology classes.
- Both sides of the bleachers will be pulled down to allow for social distancing while seated.
- Ingress and egress will happen by class, each being dismissed at staggered times. Rather than just meeting in the gym, classes will meet in the room and then stagger entry to the gym. Students will bring backpacks and leave them on track. Students will be dismissed by last name a few minutes before the bell rings/when the bell rings.
- Mass by hour - two Masses in a day.

- Cleaning will take place between Masses.

Campus Ministry

- Plans to provide Campus Ministry Services are currently being investigated, but will include plans for Adorations, Retreats, and Confession.

Extra Curricular Activities

- No gatherings of large groups can happen. We will pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing between people if events are held with limited numbers of participants.

Facilities Cleaning, Disinfection, and Ventilation

- Extra Custodial Staff has been hired to disinfect routinely touched surfaces such as bathrooms, handrails, and door knobs.
- Use of shared objects will be limited when possible, or cleaned between use.
- Two disinfectant ionizing sprayers have been purchased for cleaning throughout the day. The spray will kill the Coronavirus within seconds after contact but is food grade and will not harm humans.
- Hand Sanitizing stations will be available in several locations on every floor

Water Systems

- Drinking fountains are closed. Students will use a water bottle. It is recommended that all water bottles be taken home and cleaned everyday. Water bottle refill stations will be open and available.
- Restrooms will be limited to 2-3 students at a time. Social Distancing guidelines will be posted in all restrooms.

Wellness Response

- A trained and licensed school nurse will be on staff for the 2020-2021 school year helping establish guidelines for student and staff health and well-being.
- We have an entire team of people that are poised to help students navigate through the uncertainty of this time- do not hesitate to contact the guidance counselors, Ms. C. Morrison, Dr. S. Simeon, Mr. B. Sheeran, Mr. P. Stravato or Ms. T. Morrison (especially for freshmen) if you have ANY concerns.

Sporting Events

- Powers Catholic will follow all MHSAA guidelines.

Communication Methods

To stay informed of the most up-to-date information:

- Parents need to check their email often (at least once a day)
- Follow our social media platform

Elective Online Schedule

Option 1	Option 2
<p>Powers Catholic Virtual Academy</p> <p>Online courses PLUS access to PCHS teachers for tutoring help and guidance</p> <p>Cost: Reduced rate based on your current rate of tuition through variable tuition.</p>	<p>Powers Catholic Virtual Academy</p> <p>Online courses PLUS access to PCHS teachers for tutoring help and guidance AND participation in extracurriculars</p> <p>Cost: Full Tuition*</p>

*Full Tuition students eligible for Variable Tuition



POWERS CATHOLIC HIGH SCHOOL

1505 WEST COURT STREET - FLINT, MI 48503
(810) 591-4741
www.powerscatholic.org

School Roadmap Re-Entry Powers Catholic High School Phase 5

Mission Statement:

Powers Catholic High School is dedicated to excellence in education while making disciples of Christ in a safe and welcoming environment.

Covid Safety Training

All staff of Powers Catholic High School including our teachers, administrators, support staff, maintenance and cafeteria staff will complete a Covid Safety Training Course.

Staff and Family Responsibility:

- Parents are required to carefully monitor their student's health and screen daily for symptoms of Covid19. Staff will be required to self-monitor for temperature before coming to school as well.
- *Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:*
 - *Fever (100.4 or higher) or chills*
 - *Cough*
 - *Shortness of breath or difficulty breathing*
 - *Fatigue*
 - *Muscle or body aches*
 - *Headache*
 - *New loss of taste or smell*
 - *Sore throat*
 - *Congestion or runny nose*
 - *Nausea or vomiting*
 - *Diarrhea*
- Staff and students are not to be in school with a temp 100.4 or higher
- Staff and students must stay home when sick-especially with excessive sneezing, runny nose, and coughing. *All absences are reported to (810)591-SICK*
- With any fever that is not caused by Covid19, staff and students should be fever free for 24 hours without taking medication before returning to school
- With any virus that causes diarrhea and vomiting, staff and students should stay home from school for at least 48 hours after the last time they vomit or have diarrhea
 - Staff and students who have been directly exposed to someone with Covid19 are expected to quarantine for at least two weeks and follow Genesee County Health Department Guidelines to return.
 - **Any student or staff member traveling** internationally or on cruise ships will be expected to self-quarantine for 14 days upon their return, regardless of exposure. If the student has been exposed to a confirmed case of COVID-19 while traveling, students must remain home until they have a negative test result.
 - When a student is required by these rules to self-quarantine, the teacher will record a brief summary of the day's lessons – a few minutes reminding the student of the assignments and providing a capsule summary of the main points that were sought to be

conveyed. It will not be possible to provide a full parallel on-line education for individual students in quarantine, but we will work hard to keep them connected to their classmates and as up-to-date as possible in their classes.

Secure Building: Parents, Visitors, and Volunteers

- Essential staff and students will be the only people in the school building unless special permission is granted in advance by administration.
- Non-essential visitors, volunteers, and activities involving external groups or organizations will continue to be limited.
- The school building will be locked down from 8:15-3:30.
- Parents may not stop in the school building and office without an appointment. Please call or email and make an appointment for any reason. Parents coming in will:
 - Complete a simple screening questionnaire for symptoms of COVID-19
 - Wear a mask
- Sick students will be isolated from the general public as quickly and efficiently as possible.
- Parents will be required to make arrangements to pick up their child as quickly as possible.
- Parents must have additional emergency contacts available to pick up students in a timely manner.
- Any items delivered by parents may be dropped off in the front office.
- Tuition payments can be dropped off at the PCHS lobby dropbox or at the Business Offices.

Student Arrival Procedures and Entrances: The goal is to stagger the entrances and times so that we can keep door handles cleaned as well as make sure there are not large groups gathering.

- Students being dropped off will all need to use the Commons Entrance
- Student drivers will use the Goggins Field House entrance
- Staff will all need to enter through the front entrance
- All three entrances will have kiosk temperature scanners.
- Upon entry, all students will report to their A hour classroom.
- Commons only open to students until 7:45am (for early drop offs). At 7:45am and after, students must report directly to A hour class.
- There will be no sharing of lockers. The outside of lockers will be sanitized daily.

Dismissal

- Students not picked up right away will be allowed to remain in the commons with seating that observes proper social distancing for Phase 5.

Personal Protective Equipment and Guides

- Facial coverings may be homemade or disposable level-one (basic) grade surgical masks.
- Facial coverings will be worn by staff and students except for meals as well as in the classroom unless they are medically unable to tolerate one. Documentation from a physician will be required and students will be placed on a 504 plan. Facial coverings will still be worn by staff and students when they are walking through the building.
- Signs will be posted to promote everyday protective measures. Teachers will regularly remind students of hygiene and safety procedures.
- Areas in the school will be marked with reminders, arrows, and floor circles to assist students in keeping proper distance from one another.
 - Taped arrows on floors in the hallways, Stay to the RIGHT

- West-end staircases will be DOWN only, East-end will be UP only

Lunch

- Students will order a boxed lunch from a daily menu by 9am each day.
- Boxed Lunches and drinks will be picked up at stations in the cafeteria.
- To allow for appropriate distancing, Lunches will be divided into 3 Sections A-C.
- Seating will include extra tables in the Commons/ Gym Hallway and Track area of the Gym as needed.
- Students will no longer be able to have access to the refrigerator in the kitchen.
- Students will no longer be able to use microwaves in cafeteria
- Vending Machines will no longer be available for use. Water and drinks will be included as a selection choice when ordering the student's box lunch order.

Modified Classroom Layout

- Seating/ desks will be distanced as feasible to accommodate the number of students in that class.
- In classrooms, all desks will face the same direction.
- Larger areas such as the auditorium, Commons, and Gym will be used in the event more spacing is necessary for single classroom use.
- Students will have assigned seating in every classroom.

Classroom Protocols

Hand Hygiene and Respiratory Training and Etiquette:

- Staff will teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used for staff and students who can safely use hand sanitizer. Students will be given regular opportunities to handwash throughout the day.
- Staff will teach students to cover coughs and sneezes appropriately. Students will wash hands with soap and water for at least 20 seconds or hand sanitizer.
- Staff will spend time to educate the students on the new expectations such as distancing, etc...
- Desks will be cleaned at each class exchange with CDC approved cleaners or according to current CDC or Governor's Task Force recommendations.

Mass

- Class Masses will resume.
- Both sides of the bleachers will be pulled down to allow for social distancing while seated.
- Cleaning will take place between Masses.

Campus Ministry

- Plans to provide Campus Ministry Services are currently being investigated, but will include plans for Adorations, Retreats, and Confession.

Extra Curricular Activities

- Will resume as allowed by the Governor's orders.

Facilities Cleaning, Disinfection, and Ventilation

- Extra Custodial Staff has hired to disinfect routinely touched surfaces such as bathrooms, handrails, and door knobs.
- Use of shared objects will be limited when possible, or cleaned between use.
- Two disinfectant ionizing sprayers have been purchased for cleaning throughout the day. The spray will kill the Coronavirus within seconds after contact but is food grade and will not harm humans.
- Hand Sanitizing stations will be available in several locations on every floor

Water Systems

- Drinking fountains are closed. Students will use a water bottle. It is recommended that all water bottles be taken home and cleaned everyday. Water bottle refill stations will be open and available.
- Social Distancing guidelines will be recommended for all restrooms.

Wellness Response

- A trained and licensed school nurse will be on staff for the 2020-2021 school year helping establish guidelines for student and staff health and well-being.
- We have an entire team of people that are poised to help students navigate through the uncertainty of this time; do not hesitate to contact the guidance counselors, Ms. C. Morrison, Dr. S. Simeon, Mr. B. Sheeran, Mr. P. Stravato or Ms. T. Morrison (especially for freshmen) if you have ANY concerns.

Sporting Events

- Powers Catholic will follow all MHSAA guidelines.

Communication Methods

To stay informed of the most up-to-date information:

- Parents need to check their email often (at least once a day)
- Follow our social media platform

Elective Online Schedule

Option 1	Option 2
Powers Catholic Virtual Academy Online courses PLUS access to PCHS teachers for tutoring help and guidance Cost: Reduced rate based on your current rate of tuition through variable tuition.	Powers Catholic Virtual Academy Online courses PLUS access to PCHS teachers for tutoring help and guidance AND participation in extracurriculars Cost: Full Tuition*

*Full Tuition students eligible for Variable Tuition

APPENDIX A - RESOURCES

- General
 - Executive Order - [EO 2020-142](#)
 - Roadmap - [MI Safe Schools Return to School Roadmap](#)
 - Centers for Disease Control and Prevention (CDC): Coronavirus (COVID-19) – www.cdc.gov/coronavirus/2019-nCoV
 - State of Michigan: COVID-19 response – https://www.michigan.gov/mde/0,4615,7-140-37818_53456---,00.html
 - CDC: Resources for Childcare, Schools, and Youth Programs – <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>
 - Federal OSHA – www.osha.gov
- Hygiene
 - Handwashing video translated into multiple languages – www.youtube.com/watch?v=LdQuPGVcceg
 - CDC Prevention: www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html
 - CDC Hygiene Etiquette: www.cdc.gov/healthywater/hygiene/etiquette/coughing_sneezing.html
- Housekeeping
 - CDC Disinfecting: www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html
 - CDC Cleaning: www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html
 - Environmental Protection Agency (EPA): www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2
- Employees exhibiting signs and symptoms of COVID-19
 - CDC Sickness Steps: www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html
- OSHA Training
 - Federal OSHA: www.osha.gov/Publications/OSHA3990.pdf
- Social Distancing
 - CDC: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>
 - Social distancing calculator: <https://www.banquettablespro.com/social-distancing-room-space-calculator>

- Mental Health
 - [Catholic Charities of Jackson, Lenawee and Hillsdale Counties](#)
 - [Catholic Charities of Shiawassee and Genesee Counties](#)
 - [Catholic Charities of Washtenaw County](#)
 - [Livingston Catholic Charities](#)
 - [St. Vincent Catholic Charities](#)